

Meeting Minutes- 01.09.2018

Madison's Trust Elementary School PTA Board Meeting

Meeting Date: Tuesday, January 9, 2018

Meeting Location: MTES

Meeting Attendees: Kim P., Angela B., Siddhi S., Amber L., Candy A., David S., Robert R., Beth C.

Call to Order- 9:59am

Approve Minutes from Last Meeting – Kim P., Siddhi S.

1. President Update

- a. **Next Meeting-** Board members asked to help with the Family Gala set-up.
- b. **Nominations Committee-** Seeking a volunteer to launch a nominating committee for PTA Executive Board 2018-19.
- c. **Membership Chair-** Seeking assistance for the remainder of the year as Jen J. resigned the position due to external circumstances.

2. Principal's Update

- a. **Playground Committee-** forward progress but this is a lengthy task and next steps are underway.
- b. **Library Mural-** Mural Mural on the Wall is the selected vendor and work is expected to be completed this school year.
- c. **Puerto Rico-** A school is identified and needs assistance with paying their Insurance Deductible.
ACTION- David S. to e-mail Siddhi S. the details and Siddhi will issue a check.
- d. **Adopt a Gym-** David S. will research how this event can be handled and will work directly with Beth C. to execute.
- e. **Request to reallocate funds slated for the Outdoor Classroom to purchase technology as MTES is expected to increase enrollment by 200-300 kids.** Will need to vote at the General Membership meeting.

3. Events Update

- a. **ACTION ITEMS:**
 - 1. Robert R. to finalize Lip Sync participation with Angela by 1/17.
 - 2. Karen M. to communicate that tickets WILL NOT be sold at the door. Ticket sales end 1/17.
 - 3. Group effort headed by David S. to communicate Family Gala Event details.
- b. **Basketball Game**
 - 1. Pricing set for \$5/individual ticket or \$15 for family of 4
 - 2. No ticket sales at the door.

4. Fundraising Update

- a. Consider Cold Stone/The Meadows for the May event

5. Treasurer's Update

- a. ASEP vendor did not get paid and Siddhi S. is waiting for vendor invoice and will issue payment promptly.
- b. Budget and Balance Sheets are doing well in terms of expenses.
 1. Raise Craze generated \$9k above forecast and the board is looking to reallocate funds for expenses towards future PTA sponsored events.
- c. Teacher Grants
 1. \$800 distributed to 20 participating teachers. All teachers are invited to submit for payment.
- d. TD Bank donated \$500 for Siddhi's community volunteer hours. Thank you!

Immediate Action Items

Item	Assigned	Due Date	Status
David S. to e-mail Siddhi S. the details and Siddhi will issue a check for Puerto Rico School	David S. & Siddhi S.		
Finalize Lip Sync participation	Robert R. & Angela B.	1/17	
Communicate that tickets WILL NOT be sold at the door. Ticket sales end 1/17.	Karen M.	ASAP	

Adjournment 11:21AM